Client re-booking template

Allowances – a minimum of 5 minutes cleaning time per client
Colourists unlikely to be able to work on multiple clients at the same time (dependent on salon size/layout and your PPE provision).
Staggered start times required for first clients: e.g. team member 1 first client at 9.30am, team member 2 first client at 9.40am

Team Member One – Week One

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Name: Service(s): Deposit: Contact:	Name: Service(s): Deposit: Contact:	Name: Service(s): Deposit: Contact:	Name: Service(s): Deposit: Contact:	Name: Service(s): Deposit: Contact:	Name: Service(s): Deposit: Contact:	Name: Service(s): Deposit: Contact:
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Team Member One – Week Two

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
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Team Member One – Week Three

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
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Team Member One – Week Three

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